

**PROJECT PREPARATION GRANT (PPG)  
APPLICATION FORM**

**THE REPUBLIC OF LIBERIA**

1. PPG title	<b>Needs Assessment and Strategy for the Development of Liberia's Sanitary Phyto-Sanitary System</b>
2. Theme 1, 2 and/or 3	<p>The project will address Theme 1 of the STDF objectives,</p> <ul style="list-style-type: none"> <li>• Theme 1: SPS capacity evaluation and planning tools, including the need for and implementation of international standards for SPS Systems.</li> </ul> <p>Coupled with the lack of infrastructure and budgetary support, Liberia experience serious human deficits due to the protracted civil crisis. As we develop our capacity to produce and trade, it is important that we establish a Sanitary Phyto-Sanitary (SPS) system that would enable us compete effectively in global markets by enabling us meet the standards required by potential markets.</p>
3. Starting date	The preparation of the Project Proposal will begin within 30 days after funding is provided.
4. Completion date	The project will be completed within 45 days after funding
5. Requesting organization	<p>This project is being requested for by the Ministry of Commerce &amp; Industry of the Republic of Liberia</p> <p>Contact: Mrs. Clara Doe Mvogo Ministry of Commerce &amp; Industry Republic of Liberia Email: cdmvogo@hotmail.com Tel: +231 6 445160</p>
6. Proposed consultant(s)	Local and International consultants with the ability to assess our current situation and make recommendation regarding the format and components of the National Standard Body to meet international standard requirements.
7. PPG background and rationale	<p>Emerging from over 14 years of conflict, Liberia recognizes trade as an important means to economic development, wealth creation, and political stability.</p> <p>We have also begun the process of Acceding to the WTO and taking advantage of other initiatives such as AGOA. With a comprehensive Diagnostic Trade Integration Study completed and guiding trade development, it is urgent that we establish a SPS system that would support our participation in the multilateral trading system and develop our competitiveness.</p> <p>On the other hand, our markets are being flooded with substandard goods and commodities. An effective SPS system would also ensure that quality goods are being consumed by the people. This entails the establishment of a legal framework in consideration of international standards and requirements.</p> <p><i>See Attached Strategy Document.</i></p>
8. Resultant project objectives	<p>The Primary objective is to establish a National SPS System in response to Liberia's trade development needs</p> <p><b>In order to achieve the above, the project will seek to:</b></p> <ol style="list-style-type: none"> <li>1. Set up the legal and institutional framework for a national SPS System.</li> </ol>

	<ol style="list-style-type: none"> <li>2. Develop national standards within internationally acceptable guidelines.</li> <li>3. Create the required mechanism to insure public safety.</li> <li>4. Create the necessary national body to protect the environment by preventing the use of biohazard pesticides.</li> </ol>																																										
9. PPG outputs	<ul style="list-style-type: none"> <li>• Create public awareness of the importance of a national SPS System to enhance the capacity to become self-sufficient in food production for local consumption and possible export to world market.</li> <li>• Technical and financial support for the implementation of the above objectives to support our National Poverty Reduction Strategy.</li> </ul>																																										
10. PPG activities	<ol style="list-style-type: none"> <li>1. Develop a comprehensive Standard Policy for Liberia with the application of the FAO bio security capacity evaluation tool kit.</li> <li>2. Establish the National SPS System based on mandates derived from the diagnostic study and national assessment.</li> <li>3. Provide training for staff of the body and respective technicians</li> <li>4. Conduct information dissemination workshop for stakeholder.</li> </ol>																																										
11. Timetable	<p>An international expert will be consulted after funding approval by WTO. National Consultant will be consulted to assist in country with assessment and setting up of stakeholders' workshop.</p> <p>Implementation work plan is as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Activity</th> <th style="text-align: center;">Week 1</th> <th style="text-align: center;">Week 2</th> <th style="text-align: center;">Week 3</th> <th style="text-align: center;">Week 4</th> <th style="text-align: center;">Week 5</th> </tr> </thead> <tbody> <tr> <td>Home Office</td> <td style="background-color: #cccccc;"></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Field Travel</td> <td></td> <td style="background-color: #cccccc;"></td> <td style="background-color: #cccccc;"></td> <td></td> <td style="background-color: #cccccc;"></td> </tr> <tr> <td>Stakeholders Workshop</td> <td></td> <td></td> <td style="background-color: #cccccc;"></td> <td></td> <td></td> </tr> <tr> <td>Draft submission</td> <td></td> <td></td> <td></td> <td style="background-color: #cccccc;"></td> <td></td> </tr> <tr> <td>Final Report Submission</td> <td></td> <td></td> <td></td> <td></td> <td style="background-color: #cccccc;"></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>There will be two trips to Liberia. The first will be for the assessment and the second for presentation of documents and validation of assessment</p>	Activity	Week 1	Week 2	Week 3	Week 4	Week 5	Home Office						Field Travel						Stakeholders Workshop						Draft submission						Final Report Submission											
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12. Private/public sector co-operation	The government of Liberia aims to promote public-private cooperation. Private Sector will be actively involved at all stages of the process as key beneficiaries as well as stakeholders.																																										
13. Budget Based on current airfare and UNDP DSA for Liberia	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">ITEM</th> <th style="text-align: left;">QUANTITY</th> <th style="text-align: left;">AMOUNT</th> <th style="text-align: left;">TOTAL</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Intl. Consultant</td> <td>20 days</td> <td>600.00</td> <td>12,000.00</td> </tr> <tr> <td>National Consultant</td> <td>10 days</td> <td>150.00</td> <td>1,500.00</td> </tr> <tr> <td>Intl. travel</td> <td>2 trips</td> <td>2,000.00</td> <td>4,000.00</td> </tr> <tr> <td>Domestic travel (car rental)</td> <td>14 days</td> <td>100.00</td> <td>1,400.00</td> </tr> <tr> <td>Workshop</td> <td>2 days</td> <td>1,500.00</td> <td>3,000.00</td> </tr> <tr> <td>DSA Intl. Consultant*</td> <td>14 days</td> <td>232.00</td> <td>2,784.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>TOTAL</b></td> <td></td> <td></td> <td><b>24,684.00</b></td> </tr> </tbody> </table> <p>*Based on UNDP rate for Liberia</p>	ITEM	QUANTITY	AMOUNT	TOTAL					Intl. Consultant	20 days	600.00	12,000.00	National Consultant	10 days	150.00	1,500.00	Intl. travel	2 trips	2,000.00	4,000.00	Domestic travel (car rental)	14 days	100.00	1,400.00	Workshop	2 days	1,500.00	3,000.00	DSA Intl. Consultant*	14 days	232.00	2,784.00					<b>TOTAL</b>			<b>24,684.00</b>		
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14.	Non contributions	STDF	The Ministry of Commerce and Industry will provide in-kind contributions equating to \$1,000.00 USD to include office space and equipments
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**Appendix 1:** Supporting letter from Minister of Commerce and Industry

**Appendix 2:** Description of PPG background and rationale

**Appendix 3:** Work Plan – included on PPG application

**Appendix 4:** Timetable – included on PPG application

**Appendix 5:** Budget – included on PPG application

**Appendix 6:** TORs for international and local consultants