

REVIEW CRITERIA	EVALUATION		
1. STDF number	<p>Project title</p> <p>Brief summary of project (maximum three paragraphs)</p>		
2. Eligibility of applicant	<p>Does the applicant have the technical and professional capacity to undertake the project?</p>		
	Checklist	Yes	No
	Is the applicant an eligible organization (i.e. a public or private sector entity, or non-profit NGO operating in a developing country? Public sector bodies include STDF partner organization and international organizations. (If an STDF partner see also box 7)		
	Have letters of support from all the organizations involved in the project been received?		
	Has the applicant included a list of achievements or record of financial probity?		
3. Eligibility of project	<p>Is the project eligible for funding?</p> <p>In particular, does it enhance capacity to meet official or commercial requirements in the sanitary and phytosanitary field and so gain or maintain market access; and/or better protect human and animal health and plants against disease and pest hazards related to cross border trade?</p>		
	Checklist	Yes	No
	Theme 1: SPS capacity evaluation and planning tools, including the need for and implications of international standards and their application		
	Theme 2: Capacity building for public and private organizations, notably with respect to market access		
	Theme 3: Information sharing on standards and co-ordination of technical co-operation activities.		
	Does the project address environmental or labour standards as its main objective?		
	If the project aims to achieve compliance with commercial standards, is this as part of a broader market access strategy?		
	If the project is based around workshops, are these training-based and accompanied by targets for dissemination in trainees' home countries?		

4. Feasibility and sustainability of project	Is the project likely to achieve its objectives?		
	Checklist	Yes	No
	Is the project longer than two years in duration?		
	Is there a clear organizational and decision structure?		
	Is there a reporting schedule and provision for an independent ex post evaluation?		
	Is there a dissemination plan for the project's results?		
	Will the project have any impact on poverty alleviation, improved employment opportunities and improve the domestic (and/or regional) SPS situation?		
	If so, has the applicant tried to quantify benefits?		
5. Linkages to past, present or planned bilateral or multilateral donor programmes	Does the project take into consideration past, present or planned SPS-related projects in the beneficiary or beneficiaries?		
	Checklist	Yes	No
	Does the applicant list technical assistance projects?		
	Does the WTO/OECD Trade Capacity Building Database show entries for similar projects which may duplicate the project activities?		
	If the applicant is from an LDC, has the beneficiary taken into consideration the Integrated Framework process and other donor initiatives?		
6. Financial analysis of project budget	Is the project a cost-effective contribution to resolving a specific SPS implementation issue?		
	Checklist	Yes	No
	Is the budget sufficiently detailed?		
	Funding contribution from applicant? (10% for LDCs or regional projects; 30% for developing countries)		

	Has the in-kind contribution been costed and would it stand up to audit?		
	Does the budget include ineligible expenditure items? (New laboratories, buildings, vehicles or major equipment items)		
	Expenditure on laboratory equipment?		
	If yes, has the purchase of laboratory equipment been considered in relation to other issues such as the presence of adequate alternative laboratory capacity in the country or region, a plan for accreditation, access for private operators and the presence of trained staff to operate new equipment?		
7. Applicant an STDF partner organization	Activities normally undertaken as part of the applicant's operations will not be financed. Is the STDF substituting for the regular budgetary resources of the organization?		
	Checklist	Yes	No
	Is there corresponding demand for the project from a developing country or group of developing countries?		
	Is the project collaborative and involve two or more partners?		
	Is the project innovative?		
	Does the project contribute to better co-ordination of SPS-related technical co-ordination or the dissemination of best practice?		
	Does the project address gaps in the quality and accessibility of SPS information?		
	Does the project address gaps in available training materials?		
	Does project expenditure cover core staffing or infrastructure-related costs?		
Conclusion on funding			